



# Manual Adjustments Policy

At the authorisation of a District Administrator, the Squash New Zealand office can perform manual adjustments to revise a player's position on the grading list.

Manual adjustments should only be considered where a player's grade is incorrect, and allowing the player to 'naturally' reach their correct grade (through normal points adjustments for wins/losses) would be detrimental either to that player or others. Examples of 'detriment' include situations where in order to reach a 'natural' grading a player would need to:

- (Where a player's grading is too high) lose too many matches/points, risking a loss of enthusiasm for the sport; or
- (Where a player's grading is too low) win too many matches by beating players graded significantly higher, risking frustration and loss of enthusiasm for the player's opponents.

An assessment of one or more grading games must be performed before a player can be approved by a District Administrator for a manual adjustment.

## Examples of reasons a player's grade may be incorrect

- Inaccurate initial grading
- Rapid improvement (e.g. after individual coaching or playing a lot of 'friendly' matches)
- Extraordinary circumstances prevent the player from playing to their previously graded level.

## Extraordinary Circumstances

The 'extraordinary circumstances' mentioned above might include health issues, severe injury, or an extended period of time since the player was last graded. In any of these cases, the Club Statistician must assess the player in at least one grading game to verify the playing standard before applying for a manual adjustment.

## What does a player need to do to be manually adjusted?

All manual adjustments, while actioned by the Squash New Zealand national office, must be approved by District Administrators based on an assessment of one or more grading games by the Club Statistician. Requests for manual adjustments must be made via email to District Administrators from Club Statisticians (i.e. not the player themselves or parents). District administrators will then forward approved candidates for adjustment to the Squash New Zealand national office.

Requests for manual adjustments must include the player's name, grading code, current points, requested points, reason for adjustment and assessment information. Squash New Zealand maintains the right to not perform manual adjustments if the criteria are not met, the reason for adjustment is not valid, or there is other contrary evidence.